



LISTING TRANSFER

Reason for Transfer: Inter-Office Transfer Participant to Participant Transfer
 Office Closing Member Transfer Other _____

Current Office

Listing Agent Name: _____
Company Name: _____ Office Code: _____
Participant's (Broker) Name: _____
Participant's (Broker) Signature: _____ Date: _____
Participant's (Broker) Email Address: _____

Listings to be Transferred:

MLS # _____ Property Address: _____
MLS # _____ Property Address: _____
MLS # _____ Property Address: _____
MLS # _____ Property Address: _____
MLS # _____ Property Address: _____

**If more than 5 listings, please attach an inventory list of MLS# and Property Address.*

NOTE: Prior to transfer, current Participant shall be responsible for removing any photo's, virtual tours and attachments that are not to transfer with listing(s).

New Office

Listing Agent Name: _____
Company Name: _____ Office Code: _____
Participant's (Broker) Name: _____
Participant's (Broker) Signature: _____ Date: _____
Participant's (Broker) Email Address: _____

NOTE: Upon receipt of transferred listings, receiving Participant understands that they are responsible for editing listing(s) and assigning them to subscriber(s) in their office, updating all listing paperwork, attachments and adding new photos and virtual tours.